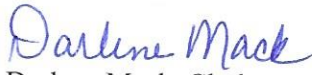


BURLINGTON TOWNSHIP

**Special Meeting
February 23, 2022**

The meeting was called to order at the Burlington Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:33 p.m. by Supervisor Eyre with 7 in attendance. After the Pledge, roll was taken with Darlene Mack, Barton Boyer, Jeff Eyre, Susan Mack and Jeanette Demski present. **Public Comment Time** – Was opened at 6:34 p.m. and closed at 6:35 p.m. without any comments. **Approval of Meeting Minutes** – **Motion** by Demski, 2nd by S. Mack and carried to approve the meeting minutes from 2/10/2022. **Committee Reports: Road Committee** – Nothing to report. **Zoning Administrator** – Nothing reported. **Fire Chief** – Chief Smith presented payroll raise requests to the board. **Supervisor** – Nothing to report. **County Commissioner** – Not in attendance. **Building Committee** – Nothing to report. **Planning Commission Chair** – Chad Blair reported that a special meeting of the Township Planning Commission will be held on 3/3/22 for the Alvin Graber Conditional Use. **Old Business:** None. **New Business: Board of Review Appointee** – None required as both Larry Colvin and Gene Mack will be present at all March meetings. **Bauckham Sparks Solar Ordinance Quote** – In review of McKenna's \$3,800.00 bid and Bauckham Sparks' \$500.00 to \$600.00 bid, a **motion** was made by S. Mack, 2nd by Boyer and carried to replace McKenna with Bauckham Sparks for all planning needs and to replace Mumford Schubel with Bauckham Sparks for all legal needs. **Taylor Plant & Watkins Audit Proposal** – **Motion** by D. Mack, 2nd by S. Mack and carried to approve the Taylor Plant & Watkins Audit proposal of \$1,300.00 for the Library and \$3,700.00 for the Township. **ARPA Funding Options** – **Tabled for board review of material until the regular March 10, 2022 meeting.** **Cancer Drive Fund Raiser** – **Motion** by D. Mack, 2nd by Eyre and carried to approve use of the Township side yard and co-owned property for the June 18, 2022 Cancer Drive Fund Raiser (9 a.m. to 6 p.m.), this event is organized by Bob & Donna Hughes. **Clerk & Treasurer Laptop Purchases** – **Motion** by S. Mack, 2nd by Boyer and carried to purchase from Postula Computers 2 laptops at the quoted price of \$899.00 each with labor and computer cost not to exceed \$2,400.00. **Safebuilt Billing Policy** – **Motion** by D. Mack, 2nd by Boyer and carried to establish a policy effective immediately regarding Safebuilt invoices: When checks and invoices are received by Burlington Township from Safebuilt, checks and invoices must be in balance or all will be returned to Safebuilt for correction and payment will not be issued until Burlington Township receives balanced documents. A \$50.00 surcharge will be billed to Safebuilt each time this occurs. **2022-23 Budget Discussion** – 2021-22 figures were reviewed and proposed budget figures established for the Budget Hearing on March 10, 2022 beginning at 6:30 p.m. at the Township Hall. The meeting was adjourned at 8:42 by Supervisor Eyre.

Approved 3-10-22
Proposed Minutes


Darlene Mack, Clerk


Jeff Eyre, Supervisor