

BURLINGTON TOWNSHIP

Regular Meeting

March 11, 2021

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:30 p.m. by Supervisor Eyre. After the Pledge, roll was taken with Susan Mack, Jeffrey Eyre, Jeanette Demski, Darlene Mack and Barton Boyer present. There were 6 others present for a total of 11 in attendance. **Public Comment Time** – Was opened at 6:30 p.m. with frost law posting delays and large truck routes a concern, closed at 6:33 p.m.

Meeting Minutes – **Motion** by Demski, 2nd by S. Mack and carried to approve the meeting minutes from the February 11, 2021 regular meeting. **Motion** by S. Mack, 2nd by Demski and carried to approve the meeting minutes from the March 4, 2021 special meeting. **Payment of Bills** – **Motion** by D. Mack, 2nd by S. Mack and carried to pay bills totaling \$16,293.80. **Road Committee** – hasn't meet. **Fire Chief** - presented written report for review. **Supervisor** – has contacted the powerline builders for help with road repairs. **Building Committee** – the project will be going out for bids and a special meeting will be held on 4/15/21 at 5 p.m. at the township hall to review bids. **Planning Chair** – shared that Henry Eicher is working on getting noise level information and hiring a surveyor to check on setbacks for his conditional use request so the Planning Commission can proceed. **Public Hearing** – The Budget Hearing was opened at 6:45 p.m. by Supervisor Eyre and with no comments from the audience the hearing was closed at 6:49 p.m. **New Business: Lawn Care Contract** – Brado's Tree Service, our current lawn care provider, turned in a bid of \$12,600.00 which is a \$600.00 increase from last year. **Motion** by D. Mack, 2nd by Demski and carried to approve Brado's \$12,600.00 bid for this coming season. **Property Tax Admin Fee** – Discussion was held on the addition of a 1% property tax admin fee to help offset the cost of assessing, board of review, new county bonding fees and tax collection. Action on this will be taken with Resolution #03-11-21N later in this meeting. **Resolution #3-11-21A (Supervisor Salary)** – **Motion** by D. Mack, 2nd by S. Mack and carried to approve at an annual salary of \$6,000.00, no increase from last year. Roll vote as follows: Demski-yes, Eyre-yes, D. Mack-yes, S. Mack-yes, Boyer-yes. **Resolution #3-11-21B (Clerk Salary)** – **Motion** by Demski, 2nd by S. Mack and carried to approve at an annual salary of \$11,000.00, no increase from last year. Roll vote as follows: Boyer-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Demski-yes. **Resolution #3-11-21C (Treasurer Salary)** – **Motion** by D. Mack, 2nd by Demski and carried to approve at an annual salary of \$10,500.00, no increase from last year. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution #3-11-21D (Township Trustee Salary)** – **Motion** by D. Mack, 2nd by S. Mack and carried to approve the Trustee's pay at \$100.00 per meeting attended, no increase from last year. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution#3-11-21E (Township Millage Rate)** – **Motion** by S. Mack, 2nd by D. Mack and carried to approve .8640 mill for the 2021 tax year, this is not an increase. Roll vote as follows: Boyer-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Demski-yes. **Resolution#3-11-21F (Budget Adoption)** – **Motion** by S. Mack, 2nd by D. Mack and carried to adopt the 2021-22 Budget as outlined on the attachment. Roll vote as follows: Boyer-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Demski-yes.

Resolution#3-11-21G (Depositories) – Motion by S. Mack, 2nd by D. Mack and carried to approve Southern Michigan Bank & Trust, Marshall Community Credit Union and TCF Bank as Depositories. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution#3-11-21H (Fire Dept. Millage Rate) – Motion** by D. Mack, 2nd by S. Mack and carried to approve .9969 mill for Fire Department Operating Expenses for the 2021 tax year, this is not an increase. Roll vote as follows: Boyer-yes, Eyre-yes, S. Mack-yes, D. Mack-yes, Demski-yes. **Resolution#3-11-21I (Meeting Dates) – Motion** by S. Mack, 2nd by D. Mack and carried to approve regular meeting dates for 2021-22. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution #3-11-21K (Board of Review Alternate Dates) – Motion** by D. Mack, 2nd by S. Mack and carried to approve Board of Review Alternate Dates as provided by the Township Assessor. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution #3-11-21L (Board of Review Filing for Appeal) – Motion** by D. Mack, 2nd by S. Mack and carried to approve the Board of Review accepting filings of appeals by letter for the 2021-22 fiscal year. Roll vote as follows: Boyer-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Demski-yes. **Resolution #3-11-21M (Library Millage Rate) – Motion** by D. Mack, 2nd by Eyre and carried to approve .2979 mill for the Library Operating Expenses for the 2021 tax year, this is not an increase. Roll vote as follows: Demski-yes, D. Mack-yes, S. Mack-yes, Eyre-yes, Boyer-yes. **Resolution #03-11-21N (Property Tax Administration Fee (PTAF) – Motion** by S. Mack, 2nd by Eyre and carried to approve a 1% property tax administration fee beginning with the 2021 tax collection. Roll vote as follows: Eyre-yes, Boyer-yes, S. Mack-yes, D. Mack-yes, Demski-yes. **1606 Case Drive Zoning Non-Compliance – Motion** by S. Mack, 2nd by D. Mack and carried to set an April 7th deadline for this property to be in compliance if that deadline is not met then a citation is to be issued. **Adjournment: Motion** by D. Mack, 2nd by S. Mack and carried to adjourn at 7:20 p.m.

Approved 4-8-21
Proposed Minutes


Darlene Mack, Clerk


Jeffrey Eyre, Supervisor