

BURLINGTON TOWNSHIP

Regular Meeting


August 12, 2021

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 6:30 p.m. by Supervisor Eyre with a total of 30 people in attendance. After the Pledge, roll was taken with Jeff Eyre, Darlene Mack, Barton Boyer, Susan Mack and Jeanette Demski present. **Public Comment Time** - Was opened at 6:31 p.m. and closed at 6:36 p.m. with questions and comments on the graveling of O Dr. South. Residents of O Dr. shared their concerns that the township would be throwing their money away due to the current condition of the ditches on the road, heavy rain would wash gravel off the road. Eyre reported that he contacted Calhoun County two days after our July meeting requesting a written guarantee on the county work of the possible graveling of O Dr. and hasn't not heard back from the County. Discussion was held on the possibility of live streaming township meetings, Turner Waters will check into this. **Approval of Minutes - Motion** by S. Mack, 2nd by Boyer and carried to approve the meeting minutes from the July 8, 2021 regular meeting. **Treasurer's Financial Reports** - were received. **Payment of Bills - Motion** by S. Mack, 2nd by D. Mack and carried to approve payment of bills totaling \$15,983.32. **Committee Reports: Road Committee** - Doug Mack reported that the road committee has not met and shared information about Federal money being received by the State for roads and dispersed to Counties, Cities and Villages. Townships are not included in this or any road funding because roads outside the City and Village limits are the Counties responsibility. **Zoning Administrator's Report** - Paul Walker's written report was provided to the board for review. **Fire Chief's Report** - Chief Yeakey was present and his written report was provided to the board for review. **Supervisor's Report** - none. **County Commissioner's Report** - Commissioner Miller was not in attendance. **Building Committee** - Nothing to report at this time. **Planning Commission Chair's Report** - Chad Blair was present and answered board questions regarding the Master Plan update. **Old Business: Hiring of Clean Up Contractor for the Non-Compliant Property at 2450 6 ½ Mile Rd. - Motion** by S. Mack, 2nd by Eyre and carried to approve the bid from American Towing for \$4,500.00 to clean up the property at 2450 6 ½ Mile Rd. **O Drive South Gravel** - Since Calhoun County failed to provide a guarantee of their work on this project and with strong concern being expressed by O Dr. residents regarding quality of the counties work, no action was taken. **New Business: Eicher Conditional Use Permit - Motion** by D. Mack, 2nd by Eyre to approve the Eicher Conditional Use Permit pending the receipt of a \$5,000.00 irrevocable letter of credit with the following conditions: The conditional use will be limited to 4 days a week operation. No operations on weekends. The conditional use can only operate between the hours of 8am - 3pm. The conditional use is limited to 3 semis a week for deliveries or pickups. All sawdust must be trucked out. No more than 1 truck per week. No burning of sawdust or plastic banding. There will be no door or opening between the existing barn and the addition housing the conditional use. The conditional use will be subject to random inspections from the zoning administrator to monitor compliance. The conditional use is not to exceed 60db, measured from any property line while in operation. If the 60db limit is violated, all operations concerning this conditional use must stop until the db limit is brought to 60db or below. There will be a performance bond in the amount of \$5,000, irrevocable letter of credit. **The Motion** was carried with a roll vote as follows: Demski - yes, S. Mack - yes, Eyre - yes, D. Mack - yes and Boyer - no. **Fire Chief Letter of Retirement - Motion** by Eyre, 2nd by D. Mack and carried to accept the retirement letter of Fire Chief Ken Yeakey with his last day of service being September 30, 2021. Ken has served on our Fire Department for 38 years. An ad will be placed in the Marshall Advisor/Chronicle and the Battle Creek Shopper requesting that anyone interested in the fire chief position submit a letter of interest and resume no later than 9/6/2021 by mail to Burlington Township, P.O. Box 69, Burlington, MI 49029.

Fire Department Chaplin - Motion by D. Mack, 2nd by Eyre and carried to approve Kelly Hadlich's application as our Fire Department Chaplain. Kelly has declined any compensation for holding this position with our Department. **Township Conflict of Interest Policy - Motion** by Eyre, 2nd by Boyer and carried to adopt the Burlington Township Federal Procurement Conflict of Interest Policy which limits the allowable gift value of less than \$3.00 for any promotional items by vendors or contractors that can be received by the board. **Written Non-Compliance Complaint Form - Motion** by S. Mack, 2nd by Eyre and carried to have D. Mack contact the attorney for opinions on form format and possible retention period information. **ADA Discussion - Motion** by Eyre, 2nd by D. Mack and carried to have S. Mack contact the attorney with ADA questions. **Ron Smith Letter of Resignation - Motion** by Eyre, 2nd by S. Mack and carried to accept Ron Smith's letter of resignation effective September 30, 2021. Ron has served our community as a fireman for 22 years. **Township Zoning Master Plan** - Chad Blair the Township Planning Commission Chair shared information regarding the required 5-year review of the Master Plan. The review will take aprx. 5 to 9 months with the possibility of expenses being incurred across two different budget years. Blair will be working with Township Planners from McKenna on actual costs and updates. **Dormat Act Fees** - With Marshall Community Credit Union charging a \$5.00 per month Dormat Fee if an account isn't active within a 6-month period and the possibility of Kellogg Community Credit Union doing the same a **motion was** made by D. Mack, 2nd by S. Mack and carried to approve the transfer of \$5.00 every 6 months from the General Checking Account to each of these accounts to avoid these fees being charged. **Decibel Meter Purchase - Motion** by Eyre, 2nd by S. Mack and carried to have Eyre purchase a decibel meter with cost not to exceed \$80.00. Meeting adjournment by Supervisor Eyre at 7:25 p.m.

Approved 9-9-21
Proposed Minutes


Darlene Mack, Clerk


Jeff Eyre, Supervisor