

**BURLINGTON TOWNSHIP**

**Special Meeting**

**September 24, 2020**

The meeting was called to order at the Township Hall located at 135 Elm Street, Burlington, MI 49029 at 5:03 p.m. by Supervisor Smith. After the Pledge roll was taken with Arthur Smith, Darlene Mack, Susan Mack and Jeff Eyre present, Barton Boyer was absent. **Public Comment – none. Approval of the Agenda – Motion** by Eyre, 2<sup>nd</sup> by S. Mack and carried to approve the agenda. Cody Newman from Driven Designs along with Ken Yeakey, Fire Chief and Norm Smith Asst. Fire Chief were also present.

Discussion with Cody Newman was held on the construction documents, we are waiting on the communication sight documents and when they are received we can submit for budgetary quotes from builders which will provide us with the needed information for the bond publications. The deadline for the submission of budgetary quotes will be October 16, 2020. Since our schedule to begin construction is the spring of 2021 we will receive hard bids in January and or February of 2021. Because it may take some time to acquire MDOT approval for the driveways on M60 Cody Newman will start that process at this time. **Motion** by Eyre 2<sup>nd</sup> by D. Mack and carried to schedule the next special meeting of the building committee on October 22, 2020 at 5:00 p.m. at the Township Hall. **Motion** by Eyre, 2<sup>nd</sup> by D. Mack and carried to adjourn the meeting at 5:32 p.m.

*Approved 10-8-20*  
Proposed Minutes

*Darlene Mack*

Darlene Mack, Clerk

*Arthur D. Smith*

Arthur Smith, Supervisor